

# Kids Rock Summer Camp Information Packet



- 1. Welcome Letter**
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Dear Kids Rock Parents,

Thank you for signing up your child for Kids Rock Summer Camp. The camp staff and I are very excited about all of the fun activities that we have planned for the summer. Our motto at Kids Rock is “committed to giving campers the best summer of their lives.” We genuinely hope that your child’s week at camp is one that will create a lifetime of memories.

The vision at Kids Rock is to provide a summer camp where all kids can find activities that they love. We want to have an environment where campers can learn new things, while feeling safe and successful. We have a wide variety of programming happening this summer at Kids Rock ranging from: theme activities, sports, elective classes, drama, singing, devotions, and arts and crafts. As they run, laugh, smile, and play, it is our hope that campers will learn that each moment in life is truly a gift from God.

Enclosed in this information packet you will find all of the necessary information to ensure your child’s enjoyment and safety at camp. All permission forms and waivers need to be filled out and dropped off on the first day of camp. If you have any questions about any of the contents of this packet, do not hesitate to contact me.

The Kids Rock staff has a heart for God and a heart for kids. It is our mission to serve you as best as we can. Please let us know if your family has any special needs, or if there is anything that we can do to make this camp experience the best that it can be for your kids. If you would like to sign up for any extra weeks, we will be taking sign-ups all summer long if spots are available. Thanks again for choosing Kids Rock to deliver an awesome camp experience for you and your kids!

In Christ,

Ben Ashby

Phone: 616-928-8320

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# **Camp Policies**

**DROP OFF AND PICK UP TIMES:** For a full day of camp, the recommended drop off time is between 7:45-8:45 am and the recommended pick up time is between 5:00-5:30pm. If you would like to drop your child off earlier than 7:45am, or pick them up later than 5:30pm, you will need to fill out an early drop off/late pick up scheduling sheet. Otherwise, if you are late more than 5 minutes in picking up your camper, you will be charged a \$5 late fee and an additional \$5 for every additional 5 minutes you are late. If you would like to pick your child up early or drop them off late, we can be flexible with those arrangements.

**EARLY DROP/LATE PICK UP SCHEDULING SHEET:** You can arrange early drop or late pick-up by filling out the registration change form online after you register, or indicating the days you need early drop or late pick-up on your registration form online. The cost is \$5/half hour. Regular camp ours are 7:45-5:30.

**DROP OFF/PICK UP POLICY:** We ask that you walk your camper inside each morning to drop them off, and come inside to pick them up each afternoon. Anyone picking up a camper other than a parent/guardian needs to be authorized in writing ahead of time by the parent/guardian.

**PAYMENT:** Payment is made in your ultracamp account with one of our 3 payment options. Failure to pay may result in the removal of the camper from camp.

**EMERGENCY CARD/WAIVERS:** Campers cannot attend camp until the parent/guardians has filled out the attached emergency information, permission slips, and liability waivers. These forms are found in your ultracamp registration account.

**AUTHORIZATION TO ADMINISTER PRESCRIPTION MEDICATION:** Medication can be administered only with written permission. All medical forms must be filled out, before any medication can be administered. Medication forms are available at camp, or can be sent through email.

**WHAT TO BRING TO CAMP:** Campers should bring sunscreen with their name on it, clothes that may get wet/dirty, and athletic shoes. If the camper does not have athletic shoes to wear they may not be able to enter the gymnasium area. It is also recommended that campers bring with them a water bottle, snacks, extra shoes/sandals and a change of clothes. For water weeks, campers should come wearing a swimsuit, and bring a towel. Certain activities like some of the elective classes may require students to bring additional items with them to camp and will be communicated to you on Facebook, email, or a note home.

**LUNCHES/SNACKS:** Kids Rock does not provide lunch, and bringing a sack lunch is recommended. However, we will have lunchables available for purchase for \$3, as well as Hungry Howies Pizza available for purchase on Fridays for \$2/slice. A pizza order slip will be available at the registration table. Campers will have access to a refrigerator and microwave to heat their lunch if necessary. Kids Rock will provide a snack for the campers each afternoon. We recommend that you pack a snack for the campers to eat during our morning break time. Due to some severe allergies at camp, Kids Rock is a peanut free zone.

**FACILITIES:** [Click here for Kids Rock Locations](#). Kids Rock will have access to three classrooms, the gymnasium, bathrooms, the playground, and athletic fields.

**CANCELLATION /REFUND POLICY:** Kids Rock requires a two week notice on any cancellations in order to receive a refund of payment. If payment has not yet been received at the time of the late cancellation, the family will still be required to pay for the registered weeks. This policy is to allow us adequate time to contact families with campers on the waiting list, and make informed decisions regarding weekly supplies and counselor work schedules. We can try to accommodate families who would like to change their dates as long as there is availability on the dates they would like to change into.

**EMERGENCY CAMP CLOSING POLICY:** In the rare case that camp needs to temporarily close due to an unforeseen weather related circumstance like a power outage, a refund will not be provided.

# Kids Rock Behavior Plan

Although Kids Rock is a fantastic option for parents looking for a positive experience for their children all summer long, our program is also designed to give a unique camp experience each week. Although our counselor to camper ratio is 15 to 1 or lower, we do not have the capability to provide an aide for any camper due to behavior or health concerns. We provide highly structured activities with very limited free time. This is different from a traditional day care setting, and may not be a fit for every camper.

## **We have two basic expectations for all campers:**

1. *Treat others the way you want to be treated.*  
Examples of not meeting this expectation: Arguing with campers or counselors, name calling, teasing, disrupting camp activities, damaging school property, talking while counselors are talking, fighting, bullying, threatening others, stealing, etc.
2. *Participate and always have a good attitude.*  
Examples of not meeting this expectation: Poor sportsmanship, not following activity directions, playing fair during games and free time, etc.

**Daily Behavior Management System:** Minor infractions such as general camp disruptions will be handled using a daily stoplight system with the following consequences:

First offense: Verbal warning

Second offense: Removal from activity for 10 minutes

Third offense: Removal from an entire camp activity, and written violation slip will be filled out

Fourth offense: Camper will be sent home for the day, and a written violation slip will be filled out

**Written Violation Slips:** Violation slips are a means of documenting camp behavior infractions. A written violation slip can be given for repeated basic infractions, or for more serious offenses such as bullying, swearing, stealing, threats to a camper or counselor, physical harm to another child or staff member, etc.

1 Violation Slip: Removal from an entire camp activity

2 Violation Slips: Removal from an entire camp activity

3 Violation Slips: One day suspension out of the program

4 Violation Slips: Dismissal from the program

\*Kids Rock Summer Camp reserves the right to dismiss students from the program for severe infractions without going through all of the steps mentioned above or for any other problem/issue that could be detrimental to the program or other children.

